

**CITY COUNCIL AGENDA ITEM COVER MEMO**

**FOR AGENDA OF COUNCIL MEETING/WORK SESSION – DATE: September 22, 2016**

**ACTION REQUESTED BY:** Huntsville Utilities

**COUNCILMAN: ALL**                      **DISTRICT: ALL**

**SUBJECT MATTER:** Gas Budget Work Order

**EXACT WORDING FOR AGENDA:** Resolution authorizing the approval and purchase of computer equipment for FY2017 (BWO 275-2017). (Utilities: Gas)

**ORDINANCE:**                              **RESOLUTION: X**                              **MOTION:**

**(IF AMENDMENT, STATE TITLE AND NUMBER OF ORIGINAL):** N/A

**ITEM IS TO BE CONSIDERED FOR:**

**INTRODUCTION:**                              **ACTION: X**                              **DISCUSSION:**

**UNANIMOUS CONSENT REQUIRED?** No

**BRIEFLY STATE WHY THE ACTION IS REQUESTED; WHY IT IS RECOMMENDED OR NOT RECOMMENDED; WHAT COUNCIL ACTION WILL PROVIDE, ALLOW, OR ACCOMPLISH; ANY ASSOCIATED COST; BUDGETED (?); AND ANY OTHER INFORMATION THAT YOU THINK MIGHT BE HELPFUL.**

Approval to purchase computer equipment for the Gas Department as outlined in the FY2017 budget. The total estimated cost to Huntsville Utilities is \$155,000.00. All items are FY2017 budgeted items. This will impact budget code 75. **(Budget Work Order 275-2017).**

**MAYOR RECOMMENDS OR CONCURS?** YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_

**SIGNATURE:** Jay C. Stowe, P.E., President/CEO

**DATE:** September 13, 2016

**RESOLUTION 16- \_\_\_\_\_**

**WHEREAS**, on September 13, 2016, the City of Huntsville Gas Utility Board approved a Budget for the Gas Department for the Fiscal Year 2017, which includes Budget Work Order 275-2017 - Huntsville Utilities, Computer Equipment for the purchase of computer equipment items as outlined in the FY2017 budget, at a total estimated cost of \$155,000.00; and

**WHEREAS**, the estimated cost of said Budget Work Order 275-2017 - Huntsville Utilities, Computer Equipment for the Gas Department for the fiscal year 2017 for is in excess of \$25,000.00 and requires the consent and approval of the City Council of the City of Huntsville, Alabama;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Huntsville, Alabama that Budget Work Order 275-2017 - Huntsville Utilities, Computer Equipment for the purchase of computer equipment items as outlined in the FY2017 budget, at a total estimated cost of \$155,000.00 be, and the same is hereby approved, and the written consent and approval of the City Council of the City of Huntsville, Alabama is hereby granted to the City of Huntsville Gas Utility Board for the expenditure of sufficient funds from the proper fund belonging to the City of Huntsville Gas Utility Board for the payment of the cost thereof.

**ADOPTED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
President of the City Council of  
the City of Huntsville, Alabama

**APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor of the City of Huntsville,  
Alabama

**HUNTSVILLE ELECTRIC SYSTEM**  
**Work Order (Budget)**

Work Order #: 275-2017

Budget Code: 75

Budget Year: 2017

**Description:** Purchase new computer equipment and labor as outlined in the FY2017 budget for the Gas Departments for fiscal year 2017. These items include software, implementation services, and training. These are 2016-2017 budgeted items, budget code 75.

Budgeted Total: \$ 155,000.00

Prepared by: Beth Newmyer Date: 9/7/2016  
Operations Analyst

Approved by: Shay Cantrell Date: 09/08/2016  
Vice President of Engineering

Authorized by: Tommy Orr Date: 9/8/16  
Vice President of Operations

Authorized by: [Signature] Date: 9/8/16  
President/CEO

Approved by: Approved 9-13-16 Date: \_\_\_\_\_  
Gas & Water Board

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
City Council



**HUNTSVILLE UTILITIES**  
ELECTRICITY • NATURAL GAS • WATER

**Gas Capital Budget  
Fiscal Year 2017  
BWO 275-2017**

COMPUTER EQUIPMENT (75)							
	PC		Project Name/Description	Materials	Contract Labor	HU Labor	Total
1	75	522000-75	GasPRO System Implementation/Training	\$ 30,000	\$ -	\$ -	\$ 30,000
2	75	607120-75	Gas System Model Development and Calibration	\$ 25,000	\$ 100,000	\$ -	\$ 125,000
COMPUTER EQUIPMENT (75) TOTAL				\$ 55,000	\$ 100,000	\$ -	\$ 155,000